

**GREENWICH TOWNSHIP
BOARD OF SUPERVISORS
Year End Close Out Meeting
Wednesday, December 28, 2016**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Victor Berger called the meeting to order at 8:00AM. Members present: Harry Hoppes, Alice Flyte. Professionals present: Roadmaster, Bobby Follweiler and Secretary/Treasurer, Tara Jones.

ANNOUNCEMENTS:

1. Nothing at this time.

APPROVAL OF THE MINUTES:

1. Motion was made by AF and seconded by HH to approve the Minutes of the December 5, 2016 Board of Supervisors Meeting. Motion passed (3-0).

CLOSEOUT BUSINESS:

1. Adopt the 2017 Budget – Motion was made by AF and seconded by HH to adopt the 2017 Budget. Motion passed (3-0).
2. New Tripoli Bank – Jeff Strauss, Accountant and Sundra Bachman, Branch Manager of New Tripoli Bank discussed New Tripoli banking options with the Board of Supervisors. Motion was made by VB and seconded by AF to open an account with the New Tripoli Bank having the following six accounts: Fire Tax Money Market Account, Escrow Fund Money Market Account, State Fund Money Market Account, State Fund Checking Account, General Fund Checking Account, and General Fund Money Market Account. Motion passed (3-0). Motion was made by AF and seconded by HH to close the two Wells Fargo Accounts, Escrow Checking Account and Fire Tax Checking Account. Motion passed (3-0). Motion was made by HH and seconded by AF to authorize the Board of Supervisors, Victor Berger, Harry Hoppes, and Alice Flyte and Secretary/Treasurer Tara Jones to sign the checks with two signatures required. Motion passed (3-0).
3. Appointment of New Payroll Administration – Motion was made by AF and seconded by HH to authorize Jeff Strauss to be Greenwich Township's new Payroll Administrator and have inquiry on all bank accounts as well as have transfer and bill pay capabilities for the General Fund Account only. Motion passed (3-0). Motion was made by HH and seconded by AF to authorize Jeff Strauss to discuss, with third party vendors, any Greenwich Township accounts, payroll and any other miscellaneous financial matters. Motion passed (3-0). Motion was made by VB and seconded by HH to authorize Jeff Strauss to write a letter to Jet-Pay, including the Board of Supervisors signatures, informing them that Greenwich Township is cancelling their contract with Jet-Pay. Motion passed (3-0).
4. Resolution No. 2016-15 – Motion was made by VB and seconded by HH to adopt Resolution No. 2016-15 "Authorizing the Tax Collector to Impose and Collect Fees for Additional Required Services". Motion passed (3-0).
5. Resolution No. 2016-16 – Motion was made by HH and seconded by AF to adopt Resolution No. 2016-16 "Fixing the Tax Rate for the Year 2017". Motion passed (3-0).
6. Farmland Lease Bid – The advertised Farmland Lease Bid was opened by Secretary/Treasurer Tara Jones. Motion was made by AF and seconded by HH to accept the bid. Motion passed (3-0).
7. Letter to PennDOT from Chris Noll, Township Zoning Officer/Engineer – The Board of Supervisors reviewed the letter. Motion was made by VB and seconded by AF to approve the letter from Chris

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Noll for the Crossroad X Subdivision with the Board of Supervisors corrections which Mr. Noll will send to PennDOT. Motion [passed (3-0)].

8. County of Berks Board of Elections – The Board of Supervisors reviewed the letter and the required paperwork will be returned to The County Board of Elections.
9. County of Berks – Municipal Tax Sheet/Contact Information Form – The Board of Supervisors reviewed the letter and the required information will be returned to the County of Berks Treasurer's Office.
10. PSATS Conference Registration – The Board of Supervisors reviewed the PSATS Conference registration information.
11. PADOT D5 Systematic Safety Improvements – The Board of Supervisors reviewed the letter.
12. National School Choice Week Proclamation – The Board of Supervisors reviewed the proclamation.
13. PA One Call System Proclamation – the Board of Supervisors reviewed the proclamation.

FINANCIAL MATTERS:

1. Motion was made by AF and seconded by VB to approve the bills as presented. Motion passed (3-0).
2. Motion was made by AF and seconded by HH to approve the Treasurer's Report as presented. Motion passed (3-0).

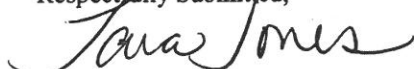
GENERAL BUSINESS:

1. Nothing at this time.

HEARING OF THE VISITORS AND PUBLIC COMMENT:

ADJOURNMENT: Motion was made by HH and seconded by AF to adjourn the meeting at 10:55 a.m. Motion passed (3-0).

Respectfully Submitted,



Tara Jones
Secretary/Treasurer
Greenwich Township