

**GREENWICH TOWNSHIP
BOARD OF SUPERVISORS MEETING
Monday, July 11, 2016**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Victor Berger called the meeting to order at 7:30PM. Members present: Harry Hoppes, Alice Flyte. Professionals present: Solicitor, Kevin Musheno; Engineer, Dennis Smaglinski; Zoning Officer, John Stine; Roadmaster, Bobby Follweiler and Secretary/Treasurer, Tara Jones.

ANNOUNCEMENTS: None

APPROVAL OF THE MINUTES:

1. Motion was made by AF and seconded by HH to approve the Minutes of the June 6, 2016 Board of Supervisors meeting. Motion passed (3-0).

PLANS TO REVIEW:

1. Krick Subdivision – Action is required at the next Board of Supervisor’s meeting on August 1, 2016.
2. Kulp Subdivision – Motion was made by HH and seconded by AF to approve the Kulp Subdivision. Motion passed (3-0).
3. Monthly Subdivision and Land Development Status Report
 - a. Engineer Smaglinski reviewed the report with the Board. The Krick Subdivision is due for consideration at the next Board of Supervisor’s meeting on August 1, 2016.

HEARING OF THE VISITORS:

1. Larry Shrawder presented information to the Board regarding accessibility on Bonaventura Road. Chairman Victor Berger asked Roadmaster Bobby Follweiler to assess the property for a possible turnaround location.
2. Linda Wood asked what the right-of-way is from the center line of the road. The response was 16 feet from the center of the road and 33 feet total. She also mentioned that the Greenwich Township website has old meeting dates listed. The Board is aware that the website needs to be updated.
3. Ken Frankee requested that a speed limit sign be placed somewhere around Sittler Valley Road to reduce the speed of motorists. He was instructed to contact PennDOT because it is a State Road.
4. Helen Braund explained her driveway dilemma to the Board. She informed the Board that she was told by the Kutztown Fire Company that her front driveway would not be able to be used if there was a fire on her property. She was instructed to contact Eric Diehl, Kutztown Fire Chief, to take a look at the driveway.

OLD BUSINESS:

1. Berks County Tax Collection Commission – Motion was made by AF and seconded by HH to adopt Ordinance 2016-01 entitled, “An Ordinance of the Township of Greenwich, Berks County, Pennsylvania Amending the Definitions of Collector, Effective Date, and Tax of the Earned Income Tax Ordinance, Adding the Definition of Taxpayer to the Ordinance and Amending the Ordinance to Permit the Engagement of a Third-Party Collection Agency by the Taxing Authority and the Collector.” Motion passed (3-0).

NEW BUSINESS:

1. Brosky Insurance Agency – Chairman Victor Berger asked Secretary/Treasurer Tara Jones to check with Sharp Energy Solutions to see if they have insurance coverage for the propane tanks housed at the municipal building if a leak should incur. Tara Jones will report back to the Board at next month's meeting with any information. The Board will consider whether or not to pursue the data breach coverage at a future meeting.
2. I-78 Krumsville Interchange Stage 4 Traffic Control Plans – The Board reviewed the information.
3. I-78 12M Klinesville Septic Coordination draft meeting minutes – Solicitor Kevin Musheno informed the Board that Allen Madeira, SEO, will be having a meeting this week with AECOM to inspect the impacted properties and to determine whether the properties on-lot septic systems can be salvaged.
4. Old Route 22 Resolution – Motion was made by AF and seconded by HH to sign Resolution 2016-11 authorizing the Commonwealth of Pennsylvania to take over Township Road T-975 (Old Route 22) from the boundary line of Lehigh County to the boundary line of Maiden Creek for a distance of approximately 7.31 miles. Motion passed (3-0).
5. Stormwater Controls and Best Management Practices Operations and Maintenance Agreements (O&M) -- Motion was made by AF and seconded by HH authorizing Tara Jones to sign on behalf of Greenwich Township any O&M Agreements produced by the applicant for residential building permits for which land development is not required upon the recommendation of the Township Engineer and subject to ratification by the Board of Supervisors at the next Board of Supervisors meeting. Motion passed (3-0).
6. Temporary Mobile Home Permit Renewal 2016-2017 – Jacquelyn Cooper – 471 Dunkels Church Road – Motion was made by HH and seconded by AF to renew the temporary mobile home permit for one year. Motion passed (3-0).

REPORTS:

1. EMC – Cheri Keim
 - a. Cheri reported to the Board that all Winter Storm Jonas expense reimbursement paperwork has been submitted/received to FEMA. She is waiting to hear back from them.
2. Roadmaster - Bobby Follweiler
 - a. Bobby informed the Board that the Road Department has been busy crack sealing, installing pipes and scratch paving.
3. Zoning Officer - John Stine
 - a. Motion was made by HH and seconded by AF to accept the Zoning Officer's Report. The report was accepted as presented. Motion passed (3-0).
4. Solicitor – Kevin Musheno
 - a. Title ownership of the Gilbert property needs to be established before their issue can be resolved.
5. Engineer - Dennis Smaglinski
 - a. Dennis informed the Board that the Planning Commission meeting for July 18, 2016 can be canceled due to lack of agenda. Dennis requested that the Board forward a copy of the May 2016 Board of Supervisors meeting minutes to Dean Bruno with instructions indicating that he forward the minutes to his bank.

FINANCIAL MATTERS:

1. Motion was made by AF and seconded by HH to approve the bills as presented. Motion passed (3-0).
2. Motion was made by AF and seconded by HH to approve the Treasurer's Report as presented. Motion passed (3-0).

EXECUTIVE SESSION: At 9:33 p.m. the Greenwich Township Board of Supervisors, Solicitor Kevin Musheno and Secretary/Treasurer Tara Jones met in an executive session to discuss personnel matters. The executive session adjourned at 10:25 p.m.

Chairman Victor Berger resumed the regular Board of Supervisors meeting at 10:25 p.m.

609358

Engineering and Zoning Officer Professional Services

Motion was made by HH and seconded by AF effective immediately to terminate the professional services of Technicon Enterprises Inc., II from their duties as Engineer and Zoning Officer with the exception of any outstanding building permits, zoning issues and subdivisions that are being reviewed by the Zoning Officer until completion of construction under such permits at the option of Technicon. Motion passed (3-0). Chairman Victor Berger will inform Technicon of the Board's decision. Motion was made by VB and seconded by HH to appoint Keystone Consulting Engineers (KCE) as Engineer and Zoning Officer for Greenwich Township effective immediately using the fee schedule of Technicon in the interim.

Township Secretary/Treasurer

Motion passed (3-0). Motion was made by VB and seconded by AF to provide Tara Jones a minimum of one hour pay for each Planning Commission meeting attended including the previous two Planning Commission meetings she attended without posting time to her payroll record, a .50 cent hourly raise and to record her time and attendance at all meetings for payroll purposes from when she arrives to when she leaves. Motion passed (3-0).

ADJOURNMENT: Motion was made by AF and seconded by HH to adjourn the meeting at 10:50 p.m. Motion passed (3-0).

Respectfully Submitted,



Tara Jones
Secretary/Treasurer
Greenwich Township