

**THE TOWNSHIP OF GREENWICH
BOARD OF SUPERVISORS
MINUTES OF THE MONTHLY MEETING
Tuesday, September 8, 2015**

CALL MEETING TO ORDER / PLEDGE TO THE FLAG:

Members of the Greenwich Township Board of Supervisors met for the regular monthly meeting on Tuesday, September 8, 2015, in the Township Building. Chairman Victor Berger called the meeting to order at 7:30p.m. with members Jacqueline Hollenbach and Harry Hoppes present. Also in attendance were Engineer Dennis Smaglinski, Solicitor Daniel Becker, Roadmaster Bobby Follweiler and Secretary Joni McPike. Zoning Officer John Stine was absent.

ANNOUNCEMENTS:

Chairman Berger informed the audience that this meeting was being recorded principally to aid in the preparation of the minutes and for such other purposes as the Board sees fit.

APPROVAL OF MEETING MINUTES:

Reading of the Minutes of August 3, 2015 Regular Board Meeting was waived since copies of the Minutes were distributed before the meeting. On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the minutes were accepted as presented and the tape recording ordered to be erased.

PLANS TO REVIEW:

Kunkel Road (MSDV) Revised Sketch Plan for Record: Engineer Smaglinski advised the Board that the Planning Commission recommended conditional plan approval at its August 17, 2015 meeting. On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the plan was approved and signed.

Kunkel Road (MSDV) Non-Building Declaration: On motion by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to authorize Secretary McPike to sign the document.

Anna M. Meck (MSDV) Non-Building Declaration: On motion by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to approve contingent upon the Planning Commission's approval and authorize Secretary McPike to sign the document.

Anna M. Meck (MSDV) Sketch Plan for Record: Engineer Smaglinski advised the Board that the Planning Commission recommended conditional plan approval at its August 17, 2015 meeting. On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the plan was approved and signed.

Monthly Subdivision & Land Development Plan Status Report: Report was reviewed, discussion was held and all dates are satisfied. Monthly monitoring of this report will continue. No action was necessary.

HEARING VISITORS & PUBLIC COMMENT:

Joyce Dietrich, 153 Dotterer Road; Mrs. Dietrich expressed her concerns about a weed problem caused by a neighboring property at 90 Oswald Road, and her farm land that backs up to this property. She described types of weeds that are now growing on their farm land. Mrs. Dietrich is asking the Board if there is anything the Township can do to help with the weed problem. The Board authorized John Stine, Zoning Officer, to inspect the property and report back to the Board.

Susan Ensinger, 253 Long Road; re: Zettlemoyer Bridge: Susan asked if there was anything new to report about the bridge. Supervisor Berger stated that there is nothing new to report. Solicitor Becker stated that the 90-day extension the County Commissioners granted the Township to select an option is about to expire, and the Board needs to make a decision as to which option they want to pursue otherwise, the County will take action to remove it. Supervisor Berger stated that there is a 12-year State program that Municipalities can apply to for financial support or total bridge replacement; however, there are no guarantees. In order for the Township to qualify for the program, the Township must first take ownership of the Bridge. Discussion was held regarding the County Commissioners' two options previously offered to the Board, and the weight limit proposed for the bridge repair option. On motion by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to choose option 1 from the County for the repair of Zettlemoyer Bridge to achieve a 10-ton weight limit for an approximate life of ten (10) years. The Board authorized Solicitor Becker to issue a letter to the Berks County Commissioners informing them of the option chosen, and to ask for a time line for the repair project.

Engineer Smaglinski informed the Board that Perry Dietrich, the excavating contractor for Dean Bruno's Interstate Collision Center project, had contacted him to discuss the entrance design configuration's inability to accommodate tractor trailer traffic and road materials to be used. Dennis stated that two problems have occurred; 1 being the proposed configuration of the entrance not accommodate tractor trailers so it must be enlarged; and 2nd the proposed paving specification was for a residential driveway, which is not going to hold up under tractor trailer traffic. Mr. Dietrich is proposing to enlarge the entrance configuration to accommodate the tractor trailers, and substitute 8" of millings for the paving, which will hold up better than the regular residential driveway design. Engineer Smaglinski asked for authorization from the Board to approve Mr. Dietrich's request to enlarge the paved entrance and replace three inches of hot mix with eight inches of millings. On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, to authorize the change the geometry of the driveway entrance, and substitute three inches of hot mix with eight inches of millings.

OLD BUSINESS:

Old 22 Road Survey Bid Comparisons: discussion was held. No action was taken

PennDot Winter Maintenance Agreement Renewal: On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, the PennDot winter service agreement for term: 2015-2020, was accepted.

Tax Collector request for reimbursement of expenses: Kay Brendlinger came before the Board to explain the six (6) credits now required by law to be obtained each year for her elected Tax Collection position. Mrs. Brendlinger is requesting reimbursement for expenses she has incurred to obtain the six (6) credits for 2016. Discussion was held about what options are available for her to obtain those credits; costs required for obtaining these credits each year, along with discussion of the other agencies who Kay collects for also contributing towards her reimbursement request. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to approve reimbursement in the amount of \$260.00 to go towards the costs incurred for the required credits the Tax Collector must obtain by the end of this year.

Mrs. Brendlinger also requested that the mobile home parks in the Township supply the Township with a complete list of all of their park occupants and their addresses so she can have accurate information for collecting the taxes in those parks. Discussion was held and the Board authorized Solicitor Becker to look into the legal requirements to obtain such lists from the mobile home parks. The Board also authorized Secretary McPike to give copies of the Zoning Officer's monthly reports that state the building permits issued to mobile home parks and their occupants.

Rural Recycling Program for Greenwich Township: Discussion was held, and the County's concerns were addressed. The Township has put up signs, and the road construction will only be here for another month. The Board instructed Secretary McPike to contact Jane Meeks and recommend two options: 1st to have two bins here only over the weekends. Deliver the bins on Friday and pick them up on Monday; or 2nd to have 4 bins here only one (1) time per month. The Board does not want to drop this program. It's the County's program and if they want to pull the bins they will need to make that decision.

NEW BUSINESS:

Tax Collector request for exoneration for collection of Per Capita Tax totaling \$5.00: On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, to approve the request for exoneration for the collection of Per Capita Tax totaling \$5.00.

2016 Township Pension Plan Minimum Municipal Obligation (Annual MMO): On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the 2016 MMO was approved and signed. Payment will be processed next year upon receipt of the Pension State Aid funds.

Perry Township Proposed Rezoning Petition: The Board acknowledges this information. No action was taken

Execute Stormwater Controls and BMP Operations and Maintenance Agreement: On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, to accept and approve the Stormwater Controls and BMP Operations and Maintenance Agreement for Kerry & Trisha Berger for 129 Berger Road. Supervisor Berger abstained.

Berks County Association of Township Officials: Discussion was held. No action was taken.

EJB Paving Co. re: Various road surface improvements in Greenwich Township related to the I-78/Krumsville Project: Discussion was held. No action was taken.

Discuss Joint Emergency Management Coordinator – Shared between Greenwich & Maxatawny Townships: Secretary McPike explained conversations she has had with the Manager at Maxatawny Township in regards to jointly hiring an Emergency Management Coordinator to cover both Townships. Discussion was held about the necessity of having an Emergency Management Coordinator, the training involved and government requirements the Township must have in place. The Board authorized Secretary McPike to work jointly with Maxatawny Township to put together a report of what is needed and costs involved regarding hiring an Emergency Management Coordinator shared between both Townships, and report back to the Board accordingly.

Berks County Planning Commission / Reading Area Transportation Study – Municipal Request Opportunity: Discussion was held. The Board instructed Roadmaster Bobby Follweiler to review and complete the document.

Execute Stormwater Controls and BMP Operations and Maintenance Agreement: On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to accept and approve the Stormwater Controls and BMP Operations and Maintenance Agreement for Robert & Pamela Hasse for 360 Rhoades Road.

REPORTS:

Roadmaster: Bobby Follweiler explained he will need to purchase salt and additional blacktop materials in the near future, but asks for clarification of which budget items to apply these purchases to considering that the last winter maintenance expenditures have used up most of the general fund and state fund budgetary allotments for this year. Bobby stated he will need about \$60,000.00 for road construction projects for the remaining of this year, and about \$14,000.00 for the initial salt purchases going into this coming winter season. Discussion was held. The Board reviewed both the general fund and state fund budgets to date, and specified that the blacktop purchases are to be taken out of the road construction account from the state fund, and for the salt purchases to come out of capital reserves in the general fund account. Should we experience another harsh winter, then funds will be pulled from the reserve account to cover the necessary salt purchases.

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GREENWICH TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES: Tuesday, September 8, 2015

Zoning Officer: Engineer Smaglinski presented the Zoning Officer's report for August 2015. On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the Zoning Officer's report was accepted as presented.

Solicitor: Daniel Becker – brought up discussion about a limited modification to provisions in the Township's SALDO (Subdivision and Land Development Ordinance) requiring sketch plans to be filed. Solicitor Becker stated that this provision is inconsistent with the Municipal Planning Code, and makes it difficult for engineering review letters to be processed. Solicitor Becker recommended that the Board consider making changes to remove the sketch plan requirements from the SALDO. It would also impact the filing procedure and plan content requirements. The Board authorizes Engineer Smaglinski and Solicitor Becker to work together to review the ordinance and report any proposed modifications back to the Board. No action was taken. Nothing further to report.

Engineer: Dennis Smaglinski – informed the Board that he received the E&S plans for Dean Bruno's Wessner Road property as the third spoil site for the I-78 project. Engineer Smaglinski stated that the Township property spoil site plan will be re-evaluated in the spring of 2016, and this spoil site plan that was submitted will impact Mr. Bruno's agricultural potential for this property. Discussion was held. A copy of the E&S site plan has been given to the Township for their files. Nothing further to report.

FINANCIAL MATTERS:

Approval of Escrow Release request: none at this time

Approval of bills & transfers; On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, approved by all members present, bills and transfers totaling \$79,001.29 were ordered to be paid as presented for the period of 08/04/2015 to 09/08/2015.

Treasurer Report for Month Ending August 2015: On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, the Treasurer Report was accepted as presented, subject to audit.

EXECUTIVE SESSION:

The Board of Supervisors went into executive session from 9:22p.m. until 9:45p.m. to discuss personnel matters.

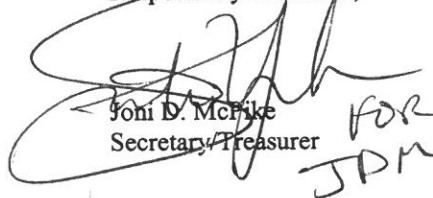
Supervisor Resignation: Due to her current work schedule Supervisor Jacqueline Hollenbach informed the Board and audience of her resignation for her Township Supervisor position effective immediately. On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, Jacqueline Hollenbach's resignation was accepted. The Board thanked Jackie for all her time and many years of service to the Township and its residents.

Supervisor Appointment: On **motion** by Supervisor Berger, seconded by Supervisor Hoppes, Alice Flyte was hereby appointed as Township Supervisor and will serve as an appointed supervisor until January 1, 2018 (the first Monday in January after the first municipal election).

ADJOURNMENT:

On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by both members present, the meeting was adjourned at 9:50p.m.

Respectfully submitted,


Joni D. McPike
Secretary/Treasurer FOR JDM