

**GREENWICH TOWNSHIP
BOARD OF SUPERVISORS MEETING
Monday, February 6, 2017**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Victor Berger called the meeting to order at 7:30PM. Members present: Harry Hoppes. Professionals present: Solicitor, Dan Becker; Engineer/Zoning Officer, Chris Noll; Roadmaster, Bobby Follweiler and Secretary/Treasurer, Tara Jones.

ANNOUNCEMENTS:

1. Chairman Victor Berger informed the audience to state their name and address if addressing the Board.
2. Chairman Victor Berger informed the audience that on January 17, 2017 from 9:45am to 10:45am the Greenwich Township Board of Supervisors met in an executive session at the Municipal Building to discuss personnel matters.

APPROVAL OF THE MINUTES:

1. Motion was made by HH and seconded by VB to approve the Minutes of the January 3, 2017 Board of Supervisors Reorganization Meeting. Motion passed (2-0).
2. Motion was made by VB and seconded by HH to approve the Minutes of the January 3, 2017 Board of Supervisors Meeting. Motion passed (2-0).

PLANS TO REVIEW:

1. Krick Subdivision –
 - a. Revised Plans were received by the Township on January 2, 2017.
 - b. Motion was made by HH and seconded by VB to grant conditional formal plan approval subject to the following:
 - 1.) Revised Plan adding signature line for purchases of Lot #2 to execute.
 - 2.) Provide draft copy of deed to the Township containing language restating further subdivision of Lot #2 in perpetuity for review and approval. Motion passed (2-0).
2. Monthly Subdivision and Land Development Status Report – The Board reviewed the report.
 - a. Motion was made by HH and seconded by VB to accept the time extension letter from Fitzpatrick Lentz & Bubba dated January 19, 2017 on behalf of their client Crossroads X, LLC. Motion passed (2-0).

HEARING OF THE VISITORS:

1. Tom Tamagnone, 1607 Krumsville Road, asked the Board about the status of the warehouse project. Chris Noll, Township Engineer/Zoning Officer, replied by saying the process is still on-going and there has been no approval to date. Chris Noll also mentioned that the soils testing for stormwater management is being done and there is a meeting scheduled for Wednesday, February 8, 2017 with PennDOT, the developer and Township Officials at the Municipal Building.
2. Susan Ensinger asked the Board whether the Zettlemoyer Bridge is still on schedule for completion. Solicitor Dan Becker replied by saying the environmental surveying is complete and the overall project is still heading right where it should be.

OLD BUSINESS:

1. Nothing at this time.

NEW BUSINESS:

1. Kay Brendlinger – Kutztown Area School District – 2016 Per Capita Bills

- a. Discussion took place between Kay Brendlinger, Township Tax Collector, the Board and Solicitor Dan Becker regarding the 2016 Per Capita Bills. The Board asked Solicitor Becker to contact David Miller, Business Administrator of the Kutztown Area School District, and to research whether an agreement/contract exists between the Township and Kutztown Area School District.
2. Technicon Driveway Escrow Release for Granich, Luff, Hasse and Buczewski
 - a. Motion was made by HH and seconded by VB to release the driveway escrow for Granich, Luff, Hasse and Buczewski. Motion passed (2-0).
3. Berks County Conservation District – Approval of Revised Memorandum of Understanding
 - a. The Board opted to table this item until next month for review.
4. Virginville Community Fire Company Letter
 - a. Matthew DeLong introduced himself as the new Fire Chief of the Virginville Fire Company. He also presented to the Board the Community Fire Company of Virginville 2016 Year End Report.
 - b. Josh Young, Captain of the Virginville Fire Company, discussed the content of the letter. Motion was made by HH and seconded by VB to release the requested withdrawal amount to the Virginville Fire Company. Motion passed (2-0).
5. Hiring of new Part-Time Road Crew employee –
 - a. Chairman Victor Berger informed the audience that interviews were conducted by the Board of Supervisors to hire a part-time road crew worker.
 - b. Motion was made by VB and seconded by HH to hire Parker Jones at \$16.00 per hour for the part-time road crew position. Motion passed (2-0).

REPORTS:

1. EMC – Cheri Keim
 - a. Cheri Keim had nothing to report.
2. Roadmaster - Bobby Follweiler
 - a. Bobby reported that Charlie Paris informed him that the surveying is done regarding the abandonment plan for the Old Route 22 Road Swap.
 - b. Bobby informed the Board that Highland Estates will install the necessary “No Parking” signs which are missing along Lutz Road.
 - c. Bobby also reported that the Road Crew finished tree trimming.
3. Zoning Officer/Engineer – Chris Noll
 - a. Chris Noll presented his Zoning Report and Engineer Report to the Board.
 - b. Motion was made by VB and seconded by HH to accept Chris Noll’s monthly Zoning Officer/Engineering Report. Motion passed (2-0).
4. LTL Consultants Monthly UCC Building Permit Report –
 - a. The Board reviewed the report.
 - b. Motion was made by VB and seconded by HH to accept LTL Consultants Monthly UCC Building Report. Motion passed (2-0).
5. Technicon Enterprises, Inc. II Monthly Building/Zoning Report –
 - a. The Board reviewed the report.
 - b. Motion was made by VB and seconded by HH to accept Technicon’s report. Motion passed (2-0).
6. Solicitor – Dan Becker
 - a. Solicitor Becker asked the Board whether or not they want to give the defendants in the Reimert litigation more time to clean up the residence. The Board agreed to extend the District Justice action for another 60 or 90 days.
 - b. Solicitor Becker reported that the Township is named as additionally insured for the Fool’s Run.
 - c. Solicitor Becker requested an executive session with the Board of Supervisors.

EXECUTIVE SESSION: At 8:58pm the Greenwich Township Board of Supervisors and Solicitor Dan Becker met in an executive session to discuss litigation and personnel matters. The executive session adjourned at 9:14pm.

Chairman Victor Berger resumed the regular Board of Supervisors Meeting at 9:14pm. Motion was made by VB and seconded by HH for Tara Jones, Township Secretary/Treasurer, to receive \$50.00 per meeting for both monthly Board of Supervisors Meetings and Planning Commission Meetings which she is in attendance. Motion passed (2-0).

FINANCIAL MATTERS:

1. Motion was made by HH and seconded by VB to approve the bills as presented. Motion passed (2-0).
2. Motion was made by VB and seconded by HH to approve the Treasurer's Report as presented. Motion passed (2-0).

ADJOURNMENT: Motion was made by HH and seconded by VB to adjourn the meeting at 9:28 p.m. Motion passed (2-0).

Respectfully Submitted,

Tara Jones

Tara Jones
Secretary/Treasurer
Greenwich Township

609358