

**THE TOWNSHIP OF GREENWICH
BOARD OF SUPERVISORS
MINUTES OF THE MONTHLY MEETING
Monday, March 3, 2014**

CALL MEETING TO ORDER / PLEDGE OF THE FLAG:

Members of the Greenwich Township Board of Supervisors met for the regular monthly meeting on Monday, March 3, 2014, in the Township Building. Chairman Victor M. Berger called the meeting to order at 7:30 p.m. with members Jacqueline Hollenbach and Harry Hoppes present. Also in attendance were Solicitor Dan Becker, Engineer Dennis Smaglinski, Zoning Officer John Stine and Secretary Joni McPike.

ANNOUNCEMENT:

Chairman Berger informed the audience that this meeting is being recorded principally to aid in the preparation of the Minutes and for such other purposes as the Board sees fit. For that reason, each person wanting to give any comments during this meeting, please state his or her name and address for the record, and address your comments to the Board of Supervisors.

APPROVAL OF MEETING MINUTES:

Reading of the Minutes of the February 3, 2014, Regular Meeting was waived since copies of the Minutes were distributed before the meeting. On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members, the Minutes are accepted as presented.

PLANS TO REVIEW: None

HEARING VISITORS & PUBLIC COMMENT:

Audrey Gerginski, an Interstate Acquisition Services Consultant; contracted by PennDot for the acquisition and relocation of the I-78 project area of Krumsville interchange. She explained PennDot's plans to acquire a private easement of the portion of Zettlemoyer Road that will not be used after the new intersection is built, and will allow the Diner to have better access to it for their truck traffic. She further explained PennDot's offer letters involved and the portions stated as half to the owners and half to the Township. PennDot asks if the Township will donate their portion back to PennDot to help offset additional costs involved with vacating the property. There was discussion about the value and participants of the offer letters and when the Township must respond back to PennDot of their request for the Township to donate their portions back to PennDot. Chairman Berger said the Board would have an answer by the next Board of Supervisors meeting.

Ethan Kunkle, Fire Chief of the Kempton Fire Co, Albany Township; presented the 2013 Kempton Fire Company year end report, and commented that almost half of the run calls were within Greenwich Township;. The Fire Company saved costs with the agreement they have with Kutztown Ambulance to cut out Highland Estates Medical assistance. He discussed Berks County's Radio System and Tower project located within the Township, and the County's commitment to this project and to the Fire Co. Mr. Kunkle will bring in the updated run cards from the Fire Company for the Boards review and approval as soon as they are ready.

Dean Bruno, of Bruno Trucking, asked the Board if he could rush through the variance process for property he is purchasing on Wessner Road in Greenwich Township, and is concerned about the time it takes for this process considering how long it took for his last variance, and the time constraints he is facing now. Mr. Bruno was informed that the Board of Supervisors do not have anything to do with the variance process, and that he must go through the Zoning Hearing Board again if he seeks a variance for the property on Wessner Road.

REPORTS:

Emergency Management Coordinator: Harry Hoppes stated nothing to report.

Zoning Officer: John Stine presented the Zoning Officer's report, on **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members, the report was accepted as presented.

Roadmaster: Bobby Follweiler reported they are trying to keep up with the winter maintenance and equipment repairs and catching up on the potholes on Old 22, and he plans to go out and make the roads a little better. Supervisor Hoppes mentioned they received a big thank you for filling in the potholes under the bridge on Saturday. Bobby also thanked Victor and Harry for their help in this transitional period into the Roadmaster position.

Virginville Fire Company 2013 Year End Report; received prior to this meeting from Wayne Stump, the Board of Supervisors acknowledged receipt of this report as presented.

OLD BUSINESS:

Employee Policy Manual - a draft is still in review, no action is taken at this time

Bauscher Agreement; discussion was held about the structure and if it is uninhabitable under the terms of the agreement: on **motion** by Supervisor Berger, seconded by Supervisor Hollenbach, and approved by all members, direction has been given to our Solicitor to follow up with our Zoning Officer's remarks of his original letter and re-issue another letter making sure Mrs. Bauscher understands that her escrow monies will not be released until she complies with our Zoning Officer's original letter.

Zettlemoyer Bridge; Susan Ensinger, of Long Road, inquired once again about the status of Zettlemoyer Bridge. She strongly wants the bridge repaired or replaced; Chairman Berger stated he is in continued communication with the Berks County Commissioners about the bridge. Once all the information is gathered, there will be a meeting to inform the public of what is going on about the bridge. However the Township does not have an answer at this time.

Cable Franchise; a summary of cable franchise fees received over the last 3 years from Service Electric and Comcast Cable Companies was presented; discussion was held about the amount of fees received and services provided to the Township. The Solicitor will look into the contract with the Cable companies and get back to the Township with information about the fees and service options.

NEW BUSINESS:

Employee Dental Insurance plan; Dental options were presented; discussion was held to go from our current Basic Option plan to Option 1 plan; On **motion** by Supervisor Hollenbach seconded by Supervisor Berger, and approved by all members, to upgrade our dental plan to Option 1 effective within the required 45 days, with determination to follow of available funds in the budget.

PA Dept of Transportation-Subject S.R 0078 Section 12M Improvement Project; On **motion** by Supervisor Hoppes, and seconded by Supervisor Hollenbach, and approved by all members, to direct the Solicitor to respond back on behalf of the Township to the extent to register an objection to the sound wall.

Sewage Violation: Mervin Martin, 19 Feather Hill Road, Greenwich Township; this subject is under the Zoning Officers report, no action taken.

Computer upgrades; on **motion** by Supervisor Hollenbach, and seconded by Supervisor Hoppes, and approved by all members, approval was given to go ahead with the computer upgrades and the costs not to exceed a budget limit of \$1,000.00.

Correction of error in minute book-2013 Gen fund list on pg 190; on **motion** by Supervisor Hollenbach, and seconded by Supervisor Hoppes, and approved by all members, to correct the minute book page 190 with the pre-approved 2013 Gen Fund list as presented.

Discuss Secretary working hours & Township Office Open hours; to be discussed in executive session.

Resolution to establish Tax Collector fees; Resolution 2014-04 allowing the Tax Collector to impose and collect fees for additional required services was executed.

Resolution to appoint Tax Collection Committee delegates; On **motion** by Supervisor Hollenbach, and seconded by Supervisor Hoppes, and approved by all members, to approve Resolution 2014-05 Appointing Joni McPike as Primary Delegate and Melissa Nolte as Alternate Delegate to the Berks County TCC on behalf of the Township.

Discuss SALDO fee resolution #2005-3; discussion was held about the types of fees listed on this resolution and pertaining to a sketch plan for record being submitted as a final plan from Bill Beitler's office. On **motion** by Supervisor Berger, and seconded by Supervisor Hollenbach, and approved by all members, to approve the fee of \$500.00 for the sketch plan for record, as a final plan, to be submitted by Bill Beitler's Office, and for the Engineer to reevaluate the fee schedule.

Correction to the previous appointments of Township Auditors; On **motion** by Supervisor Hollenbach, and seconded by Supervisor Hoppes, and approved by all members, to amend the minutes to reflect the appointment of the Auditors for a two year term until the next municipal election, where they must run to fulfill the remainder of their seat term.

Berks County conservation District: Dirt & Gravel Roads Program funds & required EMS Certification course; Supervisor Hoppes talked about the course and the requirements necessary for the matching grant. It was discussed and recommended regardless of the grant option, to have the Roadmaster look into taking this course.

PROFESSIONAL REPORTS:

Solicitor - Daniel Becker - his report items have been previously discussed

Engineer - Dennis Smaglinski - nothing to report

FINANCIAL MATTERS:

Escrow release request: On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members, Dean Bruno's zoning hearing appeal escrow refund for \$785.00 will be released.

Approval of bills & transfers: On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members, the bills and transfers totaling \$81,514.56, are ordered to be paid as presented for the period of February 4, 2014 through March 3, 2014.

Treasurer Report (revised)-January 2014: On motion by Supervisor Hollenbach seconded by Supervisor Hoppes, and approved by all members the Treasurer's report is accepted as presented, subject to audit.

CORRESPONDENCE:

*Nathan Crawford, of PennDot, re: Technical Deficiency Letter to Michael Rebert, PennDot, Christopher *Kufro, of PennDot, re: Inspection Notification about National Bridge Inspection Standards

*MRM Trust – Annual Meeting of Municipal Risk Management Workers Comp Pooled Trust.

*MRM Property & Liability Trust – Annual Meeting.

*PSATS Memo – 2014 Bylaws Changes

*Reading Area Water Authority – RAWA Source Water Protection Plan Annual Meeting

*Berks County Redevelopment Authority re: List of requirements that are to be met for use of conservatorship

***The above items are for information purposes only no action was taken.**

Kutztown Community Library; The Board acknowledged the Library's Thank you for the Township's donation
PennDot Bureau of Planning & Research, Transportation Div. re: Traffic Counting on Municipality Owned Roads; The Board requested copies of this information and asked Secretary McPike to monitor the website for further information.

McCormick Taylor - re: Berks County Ord. 02-2014 Establishing Maximum Weight Limits for Various Bridges; The Board requested copies of this information for their files.

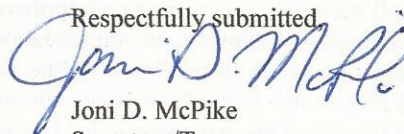
EXECUTIVE SESSION:

The Board of Supervisors went into executive session from 9:52p.m. until 10:13p.m. To discuss personnel matters.

ADJOURNMENT:

On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach and approved by all members, the meeting was adjourned at 10:14p.m.

Respectfully submitted



Joni D. McPike
Secretary/Treasurer