

**THE TOWNSHIP OF GREENWICH
BOARD OF SUPERVISORS
MINUTES OF THE MONTHLY MEETING
Monday, February 2, 2015**

CALL MEETING TO ORDER / PLEDGE OF THE FLAG:

Members of the Greenwich Township Board of Supervisors met for the regular monthly meeting on Monday, February 2, 2015, in the Township Building. Chairman Victor Berger called the meeting to order at 7:30 P.M. with members Jacqueline Hollenbach and Harry Hoppes also present. Also in attendance were Solicitor Daniel Becker, Zoning Officer John Stine and Secretary Joni McPike. Roadmaster Bobby Follweiler and Engineer Dennis Smaglinski were absent.

ANNOUNCEMENTS:

Chairman Berger informed the audience that this meeting was being recorded principally to aid in the preparation of the minutes and for such other purposes as the Board sees fit.

APPROVAL OF MEETING MINUTES:

Reading of the Minutes of the December 29, 2014 Year-End Board Meeting, January 5, 2015 Re-organization Board Meeting and January 5, 2015 Regular Board Meeting was waived since copies of the Minutes were distributed before the meeting. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, the minutes of December 29, 2014 Year-End Board Meeting were accepted as presented and the tape recording was ordered to be erased. On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the minutes of January 5, 2015 Re-organization Meeting were accepted as presented and the tape recording was ordered to be erased. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, the minutes of January 5, 2015 Regular Board Meeting were accepted as presented and the tape recording was ordered to be erased.

PLANS TO REVIEW:

Scattered Acres Inc. Plan #2 – Sketch Plan for Record: Dean Zimmerman, of Beitler Surveying, presented the updated plans showing the language changes as required, and he is requesting conditional final approval and for the Board to sign these plans and, if the sale of the property does not go through within the 90 day requirement, then these plans will not be valid nor recorded and this property will revert back to the previously submitted plans that were approved with out the annexation. The Board reviewed an email memo received from Engineer Smaglinski stating he determined that the changes to this plan were made as recommended, and that this plan was ready for consideration for final approval with two conditions; 1) provision of Mr. Hartman's signatures with accompanying notarizations and 2) the required signatures of (3) Planning Commission Members. Engineer Smaglinski recommends that one Supervisor sign the plans thus requiring that the same plans be returned to the Township for the second Supervisor Signature. On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, for conditional final approval subject to conditions as mentioned in Engineer Smaglinski's email memo.

Monthly Subdivision & Land Development Plan Status Report: Report was reviewed, and all dates are satisfied. Monthly monitoring of this report will continue. No action was taken.

HEARING VISITORS & PUBLIC COMMENT:

Todd Rousenberger, PennDOT Consultant Project Mgr. District 5-0 re: School Flashing Signal Operation, Maintenance and Indemnification Agreement: Mr. Rousenberger came here tonight to update the Board as to where the Department is in regard to the flashing signals in front of the Kutztown Elementary School. He stated a meeting was held this afternoon with the School District, and PennDOT agrees that the School District will be the sole applicant for the Flashing Light project, eliminating the Township's involvement and simplifying this piece of the process. Discussion was held as to why this matter has changed now; Solicitor Becker firmly stated that the Township spent a great deal time and money going through this whole process where PennDOT could have originally let the School District file the application for the Flashing Signal in the first place. Mr. Rousenberger and Solicitor Becker continued to discuss the Flashing Signal and the communications that were held with the School District. In summation, the Township will no longer be involved in the PennDOT Flashing Signal project. However, when a Traffic Light project is proposed, the Township will be kept informed and involved in the process. In regards to the I-78 project, Mr. Rousenberger gave an updated summary of the project and will be contacting the Township in the next 3 months to have a pre-meeting to continue discussion of this project.

Daryl Kunkel of 599 Kunkel Road: Mr. Kunkel came before the Board to discuss his ideas related to the annexation of a portion of his mother's farm to his own, and is looking for some direction as to how to proceed. He presented a plan for the Board's review, and stated he would like to keep both portions under one deed. Discussion was held about Mr. Kunkel's specific plan ideas about this project, and what he is permitted and not permitted to do. The Board informed Mr. Kunkel that he would need to obtain a Surveyor to start the process. Mr. Kunkel was satisfied with the Board's input and indicated his intention to proceed in the prescribed manner.

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Rodney Freeman, Kutztown Ambulance: Mr. Freeman informed the Board that Kutztown Ambulance will be modifying their run cards due to the closure of Northwestern Ambulance. The Township will not experience any changes in its service within the Township. Mr. Freeman stated that Albany Township has selected both Kutztown and Hamburg Ambulance Services as their primary providers for Albany Township. The Board acknowledged receipt of this information.

OLD BUSINESS:

Appointment of Zoning Hearing Board Member – Shelby Brett (3 year term – exp: 12/31/2017) On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, Shelby Brett was appointed to the Township Zoning Hearing Board for a 3 year term expiring 12/31/2017.

Follow up to Berks County 911 Dispatch Service Fees: Solicitor Becker informed the Board that he looked into this matter and was told that under the County Code, the County is allowed to charge for 911 services. Supervisor Hoppes expressed his interest in a recent Reading Eagle article about how Berks County has a one hundred million dollar (\$100,000,000.00) reserve that they want to invest. The article was discussed. Supervisor Hoppes indicated that he would bring the article into the Township office and have copies distributed accordingly.

NEW BUSINESS:

PennDOT Dreibelbis Station Covered Bridge Project: The Board acknowledged Supervisor Hoppes' interest in the appointment of the Township Historical Consultant to the PennDOT Dreibelbis Station Covered Bridge Project. Secretary McPike confirmed that the application for this appointment has been sent in, and an e-mail has been received confirming receipt of the Township representative information by PennDOT's Bureau of Project Delivery.

Acknowledgment of Berks Enviro Tech new SEO Officer: The Board acknowledges Mr. Brian Cobourn as Berks Enviro Tech's new SEO Officer. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to recognize Allen Madeira and Brian Cobourn, of Berks Enviro Tech Inc., as Sewage Enforcement Officers for the Township for 2015.

Adopt PSATS UC Trust Participation Ordinance #2015-01: On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to adopt PSATS UC Trust Participation Ordinance #2015-01 as advertised.

REPORTS:

Roadmaster: nothing to report.

Zoning Officer: On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the Zoning Officer's report was accepted as presented. John also requested an updated list of all permits that have not yet been picked up. Secretary McPike will forward the list to him right away.

Solicitor: Daniel Becker expressed that all issues under his report have already been addressed with the exception of the Folino Estate Winery Liquor License Transfer matter. Solicitor Becker recommended holding the public hearing at the Board's next regular meeting scheduled for Monday, March 2, 2015 at 7:30p.m. In addition, Solicitor Becker presented a resolution for the Board's approval that described the guidelines of the Liquor License Transfer process. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to adopt Resolution No. 2015-07, which establishes the guidelines and procedures of a Liquor License Transfer pursuant to Act 141 of 2000. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to authorize the advertisement of the Public Hearing for the Folino Estate Winery Liquor License Transfer, to occur on Monday, March 2, 2015 at 7:30 p.m. at the Township Building. Supervisor Hoppes mentioned that Folino Estate Winery's Liquor License Transfer application noted the address of Old Route 22 & I-78, and stated that they do have an actual address of 340 Old 22, Kutztown, PA 19530. Solicitor Becker noted this address and will get it on record when the application is finalized.

Engineer: nothing to report.

FINANCIAL MATTERS:

Approval of Escrow Release request: none at this time

Approval of bills & transfers; On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, the bills and transfers totaling \$80,383.64 were ordered to be paid as presented for the period of 01/06/2015 to 02/02/2015.

Treasurer's Report for Month Ending January 2015: On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the Treasurer's Report was accepted as presented, subject to audit.

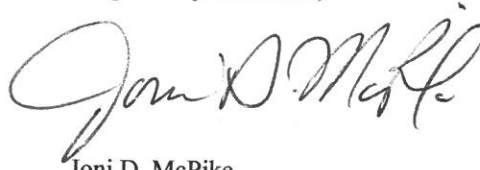
EXECUTIVE SESSION:

The Board of Supervisors went into executive session from 8:28P.M. until 8:39P.M. to discuss possible litigation matters.

ADJOURNMENT:

On motion by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the meeting was adjourned at 8:40P.M.

Respectfully submitted,



Joni D. McPike
Secretary/Treasurer

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