

**THE TOWNSHIP OF GREENWICH
BOARD OF SUPERVISORS
MINUTES OF THE MONTHLY MEETING
Monday, June 1, 2015**

CALL MEETING TO ORDER / PLEDGE OF THE FLAG:

Members of the Greenwich Township Board of Supervisors met for the regular monthly meeting on Monday, June 1, 2015, in the Township Building. Chairman Victor Berger called the meeting to order at 7:33p.m. with member Harry Hoppes present. Also in attendance were Engineer Dennis Smaglinski, Solicitor Daniel Becker, Roadmaster Bobby Follweiler and Secretary Joni McPike. Supervisor Jacqueline Hollenbach and Zoning Officer John Stine were absent.

ANNOUNCEMENTS:

Chairman Berger informed the audience that this meeting was being recorded principally to aid in the preparation of the minutes and for such other purposes as the Board sees fit.

APPROVAL OF MEETING MINUTES:

Reading of the Minutes of May 4, 2015 Regular Board Meeting were waived since copies of the Minutes were distributed before the meeting. On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by all members present, the minutes were accepted as presented and the tape recording ordered to be erased.

PLANS TO REVIEW:

Monthly Subdivision & Land Development Plan Status Report: Report was reviewed, and all dates are satisfied. Monthly monitoring of this report will continue. No action was taken.

HEARING VISITORS & PUBLIC COMMENT:

Bryan Bollinger, McTish, Kunkel & Associates: Mr. Bollinger, representing Dean Bruno & Interstate Collision Center, Lenhartsville, appeared before the Board to ask if he may work directly with the Township Engineer and Zoning Officer in regards to the site modifications due to changes that were made to the building project, and not go through additional formal processing for this project. Discussion was held regarding the possible need to go through any formal actions. On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by all members present, to approve and authorize Dennis Smaglinski, Township Engineer and John Stine, Township Zoning Officer to work directly with Mr. Bollinger subject to Dennis's decision to bring anything to the Supervisors attention that he sees is appropriate to do so.

Trumbull Corp - discuss Township land leasing project: Jerry Musser & Bob Mlinek, both representing Trumbull Corporation, came before the Board to continue discussion about the land lease project. Mr. Musser presented detailed maps of the proposed area to the Board and gave additional overview of their project. Discussions were held regarding the 5 to 1 slope design and concerns, and economics of the project. Mr. Musser stated that their timing to start the project is in 2017; dumping about 30 to 50 thousand yards that may take up to 5 to 7 acres of the 30 acre site. Mr. Musser and Mr. Mlinek were told to forward documentation details regarding fees and compensation to the Board of Supervisors for review prior to approval. Mr. Musser stated they will come to the next Board of Supervisors meeting to inform and update the Board of additional information and proposed compensation details of the project. Oscar Kleinsmith commented that the area should be staked out to approximate what the projected project area will be and to delineate the 3 % and 5 % slopes that were talked about relative to farming. Discussion continued about the current conditions of the property before and concerns relating to farming conditions after this proposed project is over. Mr. Kleinsmith stated that fill is usually paid by the cubic yard. Supervisor Berger stated all permits must be acquired by Trumbull as part of any agreement with the Township.

Susan Ensinger, 253 Long Road; re: Zettlemoyer Bridge: Solicitor Becker stated that Commissioner Barnhardt had contacted him regarding the status of the Board's decision about the Bridge. Solicitor Becker told him that the Township is working with the Governor's office and is waiting to hear back from them. Commissioner Barnhardt informed Solicitor Becker that the Township can request an additional 90 days or the County will proceed to make its own determination about the bridge. Discussion was held about the proposals previously presented by the County for the bridge. Supervisor Berger stated he has been in contact with the Governor's office and after tonight's meeting he will communicate to them with what the County Commissioners' position is, and the Governor's office will let him know how they will proceed with it. On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by all members present, to authorize Solicitor Becker to issue a letter to the County Commissioners indicating the Board's request for an additional 90 day extension. A copy of the letter will be submitted to the Governor's office for review and the Board will wait for the outcome from the Governor's office before they proceed further. Conversation continued regarding the bridge being in a flood plain, and how it impacts the residents of that area, along with the County Commissioners' responses to this information.

OLD BUSINESS:

Old 22 Road Survey Bid Comparisons: discussion tabled until next meeting.

NEW BUSINESS:

Discuss Memorandum of Understanding document: Engineer Smaglinski explained the purpose of this document and when it would be used. This document would ultimately insure payment to the Township where professional review services are performed on behalf of an applicant while not currently being identified on the Township Fee Schedule. Discussion was held regarding how this document would be implemented. Engineer Smaglinski will look at the two Act 167 ordinances to see if this may apply, and bring back recommendations to the Board at the next meeting for further discussion.

Kempton Volunteer Fire Co. – Another Fire Tax Fund Release Request: On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by both members present, to approve the release of \$8,425.00 from the Township Fire Tax Fund, payable to Kempton Volunteer Fire Co., and to be used for reimbursement of the 2013-2014 payment on the new radio system.

Roadmaster: Bobby Follweiler informed the Board that Ryan, of Albany Township, has asked him for the help of (1) one truck and (1) man for a project to be done on Saturday, June 13th, 2015. Discussion was held relative to Saturdays automatically being paid at the overtime rate in accordance with Township policy, and that we would incur additional cost for this help request. The Board informed Bobby to communicate with Albany that they will have to give Greenwich more time when they are asked in return for future road work projects within Greenwich Township. Both Townships are willing to work with each other on road projects. On **motion** by Supervisor Berger, seconded by Supervisor Hoppes, and approved by all members present, to authorize (1) one truck and (1) man from Greenwich Township to help Albany Township on Saturday, June 13th, 2015 subject to them having to compensate us with 1.5 times the time spent to cover the overtime costs we would incur for the proposed Saturday work.

Bobby then gave an update ~~to~~ about the Road swap project. Charlie Paris has information about replacing pipes on Donat and Kohlers Hill Roads. A meeting is scheduled with Charlie on Wednesday, June 3, 2015, and Bobby will keep the Board informed as more information is available.

Bobby then informed the Board about the Anti-skid AS3 bid matter; he stated that Eastern Industries has come back with a unit price of \$16.04 per ton delivered, and \$10.50 per ton if picked up at the Ormrod plant. Bobby is picking up as much as he can out of the Kutztown Branch

when they are out that way with the truck because Eastern Industries is not making much of this product. They want to keep selling the ASI to get rid of it. Bobby will monitor the costs throughout the year and keep the Board informed.

Zoning Officer: Engineer Smaglinski presented the report on behalf of Mr. Stine. Engineer Smaglinski informed the Board that regarding the 4-wheeler noise complaint that was discussed last month for the property located at 265 Hummels Hill Road, Kutztown; John had made two visits to the property, and no one was there at either time. He posted a notice on the door, however, uncertain it would remain there due to there being no storm door protection. John also discovered upon his first visit that an above ground pool was installed without a permit. A multi-purpose letter will be issued to the owners putting them on notice of the complaint and need for a permit for the pool installation. On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by all members present, the Zoning Officer's report was accepted as presented.

Solicitor: Daniel Becker - nothing further to report.

Engineer: Dennis Smaglinski had comments relating to two ordinances; Ordinance #1993-1, an Amusement Tax Ordinance, and that the Township reportedly only benefits 40 cents per year. The 1993-1 Amusement Tax Ordinance does include Campgrounds as an amusement and provides for the Township to levy a tax up to 10% on admission fees. Discussion was held about the process to further investigate who and how the tax is or should be collected. On **motion** by Supervisor Berger, seconded by Supervisor Hoppes, and approved by all members present, to authorize Secretary McPike to contact Berkheimer and investigate who is currently being assessed the amusement tax and their process of assessing and collecting the tax in accordance with Amusement Tax Ordinance 1993-1.

Dennis then brought up for discussion the possibility of establishing a Business Privilege Tax. Discussion was held regarding who potentially could be assessed and the revenue benefit for the Township. No action was taken.

FINANCIAL MATTERS:

Approval of Escrow Release request: none at this time

Approval of bills & transfers; On **motion** by Supervisor Berger, seconded by Supervisor Hoppes, approved by all members present, the bills and transfers totaling \$176,246.53, were ordered to be paid as presented for the period of 05/05/2015 to 06/01/2015

Treasurer Report for Months Ending May 2015: On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by all members present, the Treasurers Reports were accepted as presented, subject to audit.

EXECUTIVE SESSION:

The Board of Supervisors went into executive session from 8:45p.m. until 9:05p.m. to discuss personnel matters.

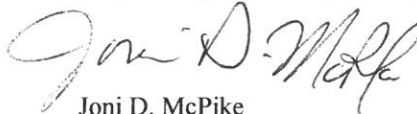
Employee David Kistler: On **motion** by Supervisor Berger, seconded by Supervisor Hoppes, approved by all members present, to grant David's request to carry over 1 vacation day (8 hours) into the next year and to be used in accordance with the dates noted in his request letter dated May 27, 2015.

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ADJOURNMENT:

On **motion** by Supervisor Hoppes, seconded by Supervisor Berger, and approved by all members present, the meeting was adjourned at 9:06p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joni D. McPike".

Joni D. McPike
Secretary/Treasurer