

**THE TOWNSHIP OF GREENWICH
BOARD OF SUPERVISORS
MINUTES OF THE MONTHLY MEETING
Monday, December 1, 2014**

CALL MEETING TO ORDER / PLEDGE OF THE FLAG:

Members of the Greenwich Township Board of Supervisors met for the regular monthly meeting on Monday, December 1, 2014, in the Township Building. Chairman Victor Berger called the meeting to order at 7:35p.m. with members Jacqueline Hollenbach and Harry Hoppes present. Also in attendance were Engineer Dennis Smaglinski, Solicitor Daniel Becker, Roadmaster Bobby Follweiler and Secretary Joni McPike.

A moment of silence was held in honor of Herbert Schick, who served as a dedicated Township Planning Commission Chairman and 44 year Member (1970 to 2014).

ANNOUNCEMENTS:

Chairman Berger informed the audience that this meeting is being recorded principally to aid in the preparation of the minutes and for such other purposes as the Board sees fit. For that reason, each person wanting to give any comments during this meeting, please state his or her name and address for the record, and address your comments to the Board of Supervisors.

The Board of Supervisors went into executive session this evening, 12/01/14 from 7:00p.m. to 7:30p.m. to discuss personnel matters

APPROVAL OF MEETING MINUTES:

Reading of the Minutes of the November 3, 2014, Regular Meeting was waived since copies of the Minutes were distributed before the meeting. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, the minutes were accepted as presented and the tape recording ordered to be erased.

Visitor: David Conn, Esq, solicitor for Kutztown Area School District - re: traffic signal & flashing lights: Solicitor Conn, representing the Kutztown Area School District, discussed the status of the School District's involvement with the negotiations and settlement with PennDot for the I-78 Improvements Project to redesign the relocation of Zettlemoyer Road. Solicitor Conn stated that PennDot agreed to redesign where the road will be and will install a new traffic signal at the intersection of Zettlemoyer Road and Route 737. PennDot also agreed to re-install the existing 15 mph school zone flashing signal that has to be relocated due to the relocation of Rauch Road. The School District will execute what is necessary with the Township, with full assumption that the School District will assume all expenses and responsibility for maintenance as well as indemnifying the Township for those two signals. Solicitor Conn stated that PennDOT proposes to design the traffic signal with sensors on Zettlemoyer Road so the signals will remain green for Route 737 unless a vehicle approaches the signal on Zettlemoyer Road. The School District will ask for signage from PennDot to prohibit a right turn on red from Zettlemoyer Road onto Route 737 only during drop off and pick up hours at the School. Solicitor Conn further stated that PennDot does not allow the School District to submit an application for the signals; the Municipal host has to complete the application. The School District is asking for the Township's help with this matter. The Board discussed their concerns regarding no prior notification and/or documentation given to the Township about a proposed traffic signal, and what little information was previously submitted to the Township only about a flashing signals. Solicitor Conn presented a copy of PennDOT's proposed traffic plan to the Board for their review, and discussion continued about the relocation of roads involved with the overall traffic patterns of the proposed plan. Solicitor Conn will contact PennDot to request copies of the proposed traffic and flashing signal plans; one set to be given to the Township Engineer, and the second copy to be sent to Secretary McPike to have for the Board's review.

PLANS TO REVIEW:

Folino Estate Winery – Preliminary/Final Land Development Plan-time extension deadline: 12/1/2014: All agreements are in order, and Solicitor Becker submitted the letter of credit to Secretary McPike for the Township files, and the plans for recording have been released to Marco Folino.

Solicitor Becker stated that the Mr. Folino is looking to transfer a liquor license to the Winery, and an application was given to Mr. Folino to complete and submit to the Township with the required escrow amount to be included. Solicitor Becker stated that this type of application requires a public hearing with a stenographer present, and can be done a half hour before a regular meeting. Solicitor Becker stated that the usual escrow amount is between \$500.00 and \$750.00, knowing that if expenses go over the escrow amount then more money is due, and if expenses are less, then a refund of the account balance will be issued. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to require the posting of a \$500.00 escrow for the liquor license transfer hearing. The Developer was not represented at the meeting.

Interstate Collision Center (Bruno) Lenhartsville Property2 LDP3 – Grant of extension to 12/23/2014 received 11/12/2014: Solicitor Becker discussed the outstanding bonding matter and that the letter of extension has been received. On **motion** by Supervisor Hollenbach, seconded by Supervisor Hoppes, and approved by all members present, to reject this plan unless the financial security is posted and all documents are executed and signed properly prior to December 23, 2014 or a letter granting an extension is submitted and received by the Township prior to December 23, 2014.

Monthly Subdivision & Land Development Plan Status Report: Report was reviewed, and all dates are satisfied. Monthly monitoring of this report will continue. No action was taken.

HEARING VISITORS & PUBLIC COMMENT:

Missy Blair-Wilson, from Blair Vineyards - re: 10K race in Greenwich Township, Saturday, May 16, 2015: Missy Blair-Wilson, of Blair Vineyards came before the Board to ask for permission to use Township roads (Dietrich Valley Road, Pink Valley Road, Dunkels Church Road and Boy Scout Road) for the 10K race course for the event planned for Saturday, May 16, 2015. Discussion was held regarding details of the event. The Board informed Mrs. Wilson that Dunkels Church Road was a State Road and she would need to contact PennDot for authorization to use that road. The three remaining roads are Township roads and before the Board grants permission for their use, Mrs. Wilson needs to submit more details of the event, actual Township roads being used and a certificate of insurance naming the Township as an additional insured before the Board may grant the approval to use the Township roads.

David Conn, Esq, solicitor for Kutztown Area School District – Discussion held earlier in the meeting
Susan Ensinger, 253 Long Road asked about additional information regarding Zettlemoyer Bridge; Solicitor Becker gave comments to the County's continued research into the status of funding for this project.

OLD BUSINESS:

Employee Manual - Tabled

Ongoing Sewage Violation – 1363 Old Route 22, Debra Day Property – Letter from Sewage Enforcement Officer: Solicitor Becker discussed conversations he had with Sewage Enforcement Officer Allen Madeira, regarding the current status and Allen's concerns about the impact of this sewage matter. Discussion was held regarding options that the Board may choose to take action for this situation. The Board instructed Solicitor Becker to continue to gather status information and report back to the Board at their next meeting.

NEW BUSINESS:

Tentatively adopt and authorize to advertise 2015 Budget for Public Review Period: On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, approved by all members, the proposed 2015 Budget was approved and Secretary McPike was authorized to advertise in the Reading Eagle newspaper for public inspection during regular office hours at the Township Building, and will be adopted at the Board's Year End meeting on 12/29/2014.

Review 2015 Board of Supervisors and Planning Commission meeting dates – authorize to advertise: discussion was held regarding changing the Township Planning Commission meetings to the third Monday of each month. The Board instructed Secretary McPike to confirm these date changes with the current Planning Commission Members, Township Engineer and Solicitor, and will then present this list to the Board of Supervisors for approval at their Reorganization meeting on January 5, 2015.

Discuss appointment of Planning Commission Member: Discussion was held as to who would be interested in filling this vacancy. The Board will address appointing a new Planning Commission Member at their Reorganization meeting on January 5, 2015. Discussion was also held regarding dedication of a memorial item for Herb Schick, to honor his many years of service as a Township Planning Commission member.

REPORTS:

Roadmaster: Bobby Follweiler discussed the status of the Old 22 Detour Analysis project. Bobby stated that Weisenburg Township has chosen to go with Barry Isett & Associates, Inc., for their portion of the road analysis. Bobby would prefer to go with Great Valley Consultants; he presented a revised proposal to the Board for their review for only our portion of Old 22. Discussion was held and the Board was in agreement to go with Great Valley Consultants revised proposal for our Township road portion of the project. On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, approved by all members, to approve the revised proposal from Great Valley Consultants for the Township's portion of the Old 22 Detour Analysis project, and for Bobby to contact Great Valley Consultants when it is time to start the project. Bobby informed the Board that we received about \$2,500.00 this year in scrap metal recycling funds, and asked if the Board would consider putting those funds towards the purchase of a new or used wood chipper.

Zoning Officer: Engineer Smaglinski presented the Zoning Officer's report for October 2014 on behalf of John Stine. On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members, the Zoning Officer's report was accepted as presented.

Solicitor: Daniel Becker - nothing further to report.

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Engineer: Dennis Smaglinski discussed conversations held at the last week's Planning Commission meeting, regarding the camp ground regulations for the zoning amendment. Vice-chairman Oscar Kleinsmith has offered to contact Mr. Wood to see if he would take the lead in obtaining language to satisfy the campground managers and the Township. Discussion was held about additional resources to go through to obtain more information if needed. Once information is gathered then the Planning Commission will recommend setting up a workshop meeting with the Campground Managers, Board of Supervisors and Planning Commission members to discuss the campground regulation matter. Engineer Smaglinski will keep the Board informed accordingly

FINANCIAL MATTERS:

Approval of Escrow Release request: none at this time

Approval of bills & transfers; On **motion** by Supervisor Hollenbach seconded by Supervisor Hoppes, approved by all members, the bills and transfers totaling \$52,910.28, and were ordered to be paid as presented for the period of 11/04/2014 to 12/01/2014

Treasurer Report for Month Ending November 2014: Tabled

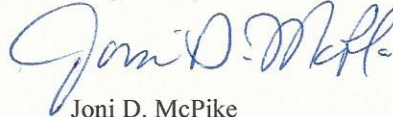
EXECUTIVE SESSION:

None

ADJOURNMENT:

On **motion** by Supervisor Hoppes, seconded by Supervisor Hollenbach, and approved by all members present, the meeting was adjourned at 8:57p.m.

Respectfully submitted,



Joni D. McPike
Secretary/Treasurer

